

Members Present: Tony Bair, Curtis Gale, Bob Harvey, Brent Leininger, Aimrie Ream-Taylor, Cynthia Richardson, Debbie Shepard, Keith Williams, Chris Wittenbach

Members Excused: Ken Wyatt

Members Absent: None

Staff: Nichole Baker, Bill DeSmet, Kara Lorenz-Goings, Greg Schira, Julie Wetherby, Jeff Willet

Guests: None

1. Call to Order, Opening Ceremony, and Roll Call of Members

Chairperson Brent Leininger called a regular meeting of the WellWise Services Area Agency on Aging Board of Directors to order at 2:04 p.m. on July 18, 2024. All recited the Pledge of Allegiance, Brent read the WellWise Services mission statement, and the executive assistant called the roll.

2. Approval of Agenda

Tony Bair moved to approve the agenda as amended to include Closed Session to Discuss Material Exempt from Disclosure under New Business, Bob Harvey seconded. Motion carried with no one opposed.

3. Guests

The WellWise staff members introduced themselves.

4. Approval of Minutes

Bob Harvey moved to approve the minutes of the June 20, 2024 Board Meeting as presented, Chris Wittenbach seconded. Motion carried with no one opposed.

5. Public Comment: None

6. Reports

a. Bureau of Aging, Community Living and Supports (ACLS)

Julie Wetherby reported that the WellWise Services Annual Implementation Plan will be presented during the August meeting of the State Commission on Services to the Aging.

b. Agency Chief Executive Officer

The Board Members reviewed a report from Julie Wetherby and WellWise Services managers on activities for the past month (attached). Julie added the following items:

- The Safe Haven Benefit possibly netted over \$15,000; final numbers are not yet available.
- WellWise staff participated in a fire drill yesterday.
- Outside groups have been using the Community Room.

7. Committee Business

a. Personnel Committee: Keith Williams reported that the Personnel Committee met on July 15, 2024 with Curtis Gale, Brent Leininger, Cynthia Richardson, Keith Williams, and Chris Wittenbach attending in person.

The Committee members reviewed applications for membership on the WellWise Services Advisory Council from Gordon Gauss and Sharon Wimple, and recommended that they be accepted pending approval from the Advisory Council.

Keith Williams moved, by the direction of the Personnel Committee, to accept the applications submitted by Gordon Gauss and Sharon Wimple for membership on the Advisory Council pending approval by the Advisory Council, Curtis Gale seconded.

Curtis Gale moved to amend the motion to designate Gordon Gauss as a member of the Advisory Council representing Lenawee County, and Sharon Wimple as an at-large member of the Council, Tony Bair seconded. Motion carried with no one opposed.

The original motion carried as amended with no one opposed.

- b. Finance Committee: Tony Bair reported that the Finance Committee met on July 16, 2024 with Tony Bair, Bob Harvey, Brent Leininger, and Chris Wittenbach attending in person.

1. Julie Wetherby reported that the Personnel Committee reaffirmed the recommendation to move the Human Resource Manager position to Grade 10, Step 4 effective October 1, 2024. The members of the Finance Committee recommended moving the position to Grade 10, Step 1.

Tony Bair moved that the Human Resource Manager position be moved to Grade 10, Step 1 effective October 1, 2024, Curtis Gale seconded. The Committee members discussed the rationale for Step 1.

Keith Williams moved to amend the motion to restore it back to a Grade 10, Step 4 position, Aimrie Ream-Taylor seconded. Motion failed after a roll call vote: Bob Harvey-no, Brent Leininger-no, Aimrie Ream-Taylor-yes, Cynthia Richardson-no, Debbie Shepard-yes, Chris Wittenbach-no, Keith Williams-yes, Tony Bair-no, Curtis Gale-no.

Original motion carried after a roll call vote: Brent Leininger-yes, Aimrie Ream-Taylor-yes, Cynthia Richardson-yes, Debbie Shepard-yes, Chris Wittenbach-yes, Keith Williams-no, Tony Bair-yes, Curtis Gale-yes, Bob Harvey-yes.

2. The Committee members reviewed a draft of the 2022 Form 990 and recommended acceptance pending comments and corrections from the Chief Financial Officer.

Tony Bair moved to accept the 2022 Form 990, Bob Harvey seconded. Motion carried with no one opposed.

3. The members of the Committee reviewed the financial reports for the month ended May 31, 2024, and recommended approval.

Tony Bair move to approve the Statement of Financial Position, the Income Statement, the Income Statement by Program, the Grant Spend Down Analysis, and Julie Wetherby's credit card statement for the month ended May 31, 2024, Bob Harvey seconded. The Board Members discussed the Income Statement after which Curtis Gale called the question with support by Tony Bair. Motion carried with no one opposed.

Original motion carried with no one opposed.

8. Unfinished Business: None

9. New Business

Statewide Contracting

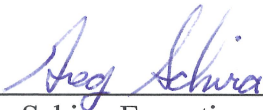
Tony Bair moved, at 2:45 p.m., to enter into a closed session to discuss material exempt from disclosure according to the Open Meetings Act, section 15.268(h) of Michigan Compiled Laws, Chris Wittenbach seconded. Motion carried after a roll call vote: Aimrie Ream-Taylor-yes, Cynthia Richardson-yes, Debbie Shepard-yes, Chris Wittenbach-yes, Keith Williams-yes, Tony Bair-yes, Curtis Gale-yes, Bob Harvey-yes, Brent Leininger-yes.

10. Board Member Comments and Questions

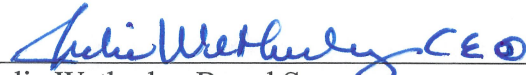
Brent Leininger noted the copies of the Open Meetings Act handbook available in the conference room for Board Members.

11. Adjournment: The Board Members adjourned the meeting at 3:12 p.m. after a motion by Tony Bair and support by Bob Harvey, with no one opposed.

Next Board Meeting: August 22, 2024 at 2:00 p.m.



Greg Schira, Executive Assistant



Julie Wetherby, Board Secretary

Approved by the Board of Directors on August 22, 2024.